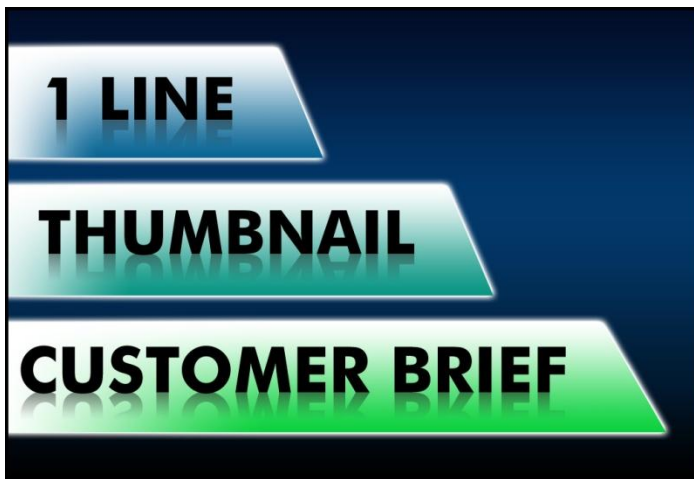


## New Customer Displays and Reports on MRMLS Matrix

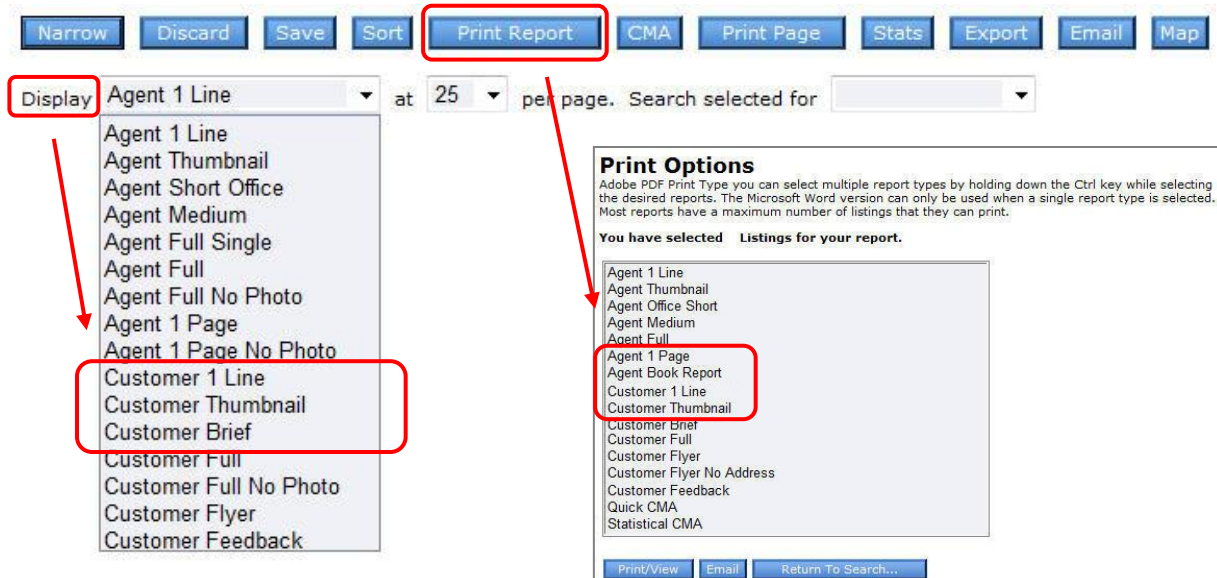


Not finding what you need when you print listings for your client? Based off member input, starting April 3<sup>rd</sup>, MRMLS Matrix offers **three** new customer displays and reports for your clients!

- Customer 1 Line
- Customer Thumbnail
- Customer Brief

Follow these steps to view the new Customer Displays and Reports.

1. From your search page, change your **Display** to view the new customer 1 line, customer thumbnail or customer brief.
2. To print the new customer 1 line, customer thumbnail, or customer brief report, click **Print Report**.



The screenshot shows the MRMLS Matrix search results page. At the top, there are several buttons: Narrow, Discard, Save, Sort, Print Report, CMA, Print Page, Stats, Export, Email, and Map. The 'Print Report' button is highlighted with a red box. Below the buttons, there is a 'Display' dropdown menu set to 'Agent 1 Line'. The dropdown menu is open, showing a list of options. The 'Customer 1 Line', 'Customer Thumbnail', and 'Customer Brief' options are highlighted with a red box. To the right of the dropdown menu, there is a 'Print Options' dialog box. The dialog box has a title 'Print Options' and a subtitle 'Adobe PDF Print Type you can select multiple report types by holding down the Ctrl key while selecting the desired reports. The Microsoft Word version can only be used when a single report type is selected. Most reports have a maximum number of listings that they can print.' Below the subtitle, there are two columns: 'You have selected' and 'Listings for your report.'. The 'Listings for your report.' column contains a list of report types, with 'Customer 1 Line' and 'Customer Thumbnail' highlighted by a red box. At the bottom of the dialog box, there are buttons for 'Print/View', 'Email', and 'Return To Search...'. Red arrows point from the 'Print Report' button to the 'Print Options' dialog box, and from the 'Display' dropdown menu to the 'Print Options' dialog box.

Need training? All MRMLS training classes are FREE! For a list of classes go to [www.imrmls.com/training](http://www.imrmls.com/training)

For questions or support, please call (800) 925-1525 or visit <http://www.imrmls.com/support>.