

## Non-Member Selling Agent Information Required

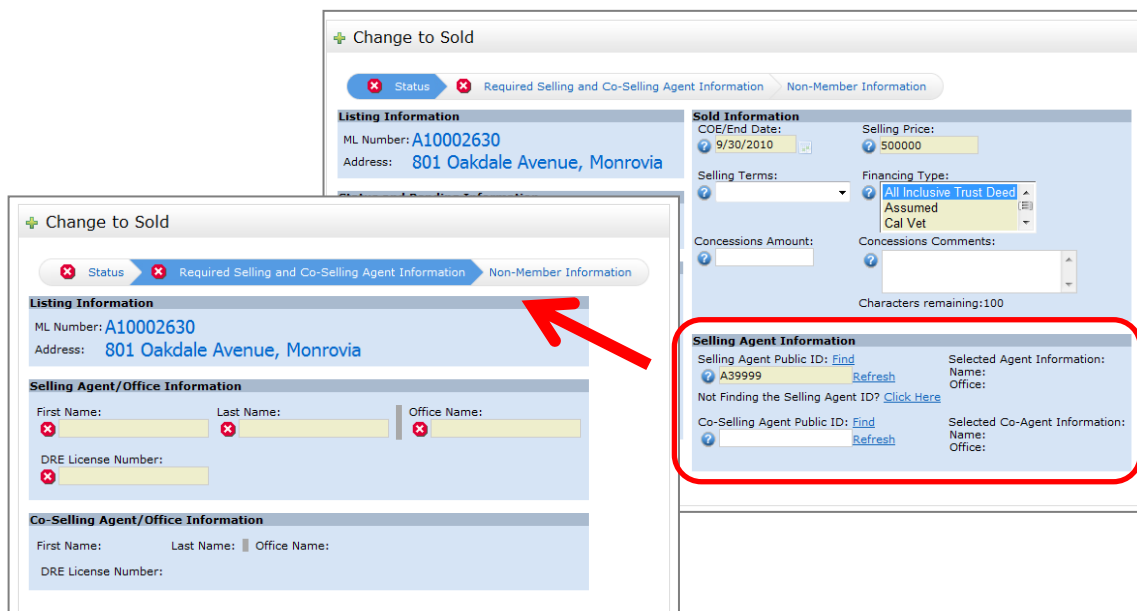


In most real estate transactions, there are two sides to a deal — Listing and Selling. Currently, when you update your listing status to Backup, Pending or Sold and report any Non-Member Selling or Co-Selling Agent their Name, Office and DRE License Number is not displayed in MRMLS Matrix. A Non-Member is anyone who is not a participant of CARETS.\*

Starting **Tuesday, October 5<sup>th</sup>**, if you report a Non-Member Selling or Co-Selling Agent, you will be required to enter their First Name, Last Name, Office Name and DRE License Number.

In some instances, the DRE License Number maybe missing from some participants of CARETS. If it is missing, you will be required to input their DRE License Number before you can submit your status change.

\*Note: Participants of CARETS are CLAW, CRISNet, iTech, SoCal, and MRMLS members. You can find any CARETS member Selling or Co-Selling Public ID by clicking on the “Find” link when you update your listing status to Back-up, Pending or Sold.



**Change to Sold**

Status
  Required Selling and Co-Selling Agent Information
  Non-Member Information

**Listing Information**  
 ML Number: A10002630  
 Address: 801 Oakdale Avenue, Monrovia

**Selling Agent/Office Information**  
 First Name: [ ] Last Name: [ ] Office Name: [ ]  
 DRE License Number: [ ]

**Co-Selling Agent/Office Information**  
 First Name: [ ] Last Name: [ ] Office Name: [ ]  
 DRE License Number: [ ]

**Sold Information**  
 COE/End Date: 9/30/2010  
 Selling Price: 500000  
 Selling Terms: [ ] Financing Type: All Inclusive Trust Deed, Assumed, Cal Vet  
 Concessions Amount: [ ] Concessions Comments: [ ]  
 Characters remaining:100

**Selling Agent Information**  
 Selling Agent Public ID: [Find](#) Selected Agent Information:  
 A39999 [Refresh](#) Name: [ ] Office: [ ]  
 Not Finding the Selling Agent ID? [Click Here](#)  
 Co-Selling Agent Public ID: [Find](#) Selected Co-Agent Information:  
 [ ] [Refresh](#) Name: [ ] Office: [ ]

(An example of reporting a sold listing)