

## SUPRA Links Available in Matrix



Want to simplify tracking of your lockboxes? Would you like to assign your Supra KeyBox to your listing within the Matrix system? Or view and print showing activity from your assigned KeyBox from within Matrix? Here is your chance!

Starting Tuesday, March 24, you will have the ability to assign Supra KeyBox information to each of your listings in Matrix very simply without leaving our system!

Follow these four easy steps to assign a Supra KeyBox to your listing:

1. From the Agent Full Display of your listing in Matrix click on "Assign a Supra KeyBox" 

**1** [34 Nav AV , Pasadena 91103](#) List Price: \$465,000

Image 1 of 13 [Slideshow](#) · [Open All](#)




Area: 645-Pasadena (NW)  
Stories:


**2** [Assign Supra KeyBox](#)

KeyBox Serial#:  MLS#: T08109288 [Log on to KIM](#)  
 Address: 39985 Oporta  
 Murrieta Ca 92562 [Print Page](#)

KeyBox Serial Number:   
 Shackle Code:   
[Save](#)

[Agent Full Display]

2. To assign a supra keybox, input the KeyBox Serial Number, Shackle Code, and click Save. **3**

3. After you have assigned a KeyBox, you can view "Supra KeyBox Settings"  to view keybox access hours.

4. Or click on "View Showing Activity"  to view who has visited your listing.

**3** [Supra KeyBox Settings Report](#)

KeyBox Serial#: \*\*\*\*\* MLS#: A9088888 [Log on to KIM](#)  
 Address: 123 Main St.  
 Pomona, Ca 91111 [Print Page](#)

KeyBox Type: iBox  
 CBS Code Required: No  
 Feedback: No  
 Timed Access: Yes

KeyBox access hours: Begin Showings End Showings  
 Mon - Fri: 7:30 AM - 9:00 PM  
 Sat: 7:30 AM - 9:00 PM  
 Sun: 7:30 AM - 9:00 PM



**\*Note, You can only find Supra Links on the Agent Full Display of your own listing. You will not be able to view other Listing Agent's supra information.**

**4** [Supra Showing Activity Report](#)

Serial#: \*\*\*\*\* MLS#: A9088888 [Log on to KIM](#)  
 Address: 123 Main St  
 Pomona, Ca 91111  
 Assigned By: Listing Agent  
 Agent: First & Last Name [Print Page](#)

Date	Key Serial	Keyholder	Keyholder Phone	Office	Office Phone
Jan 31 2009 10:04AM	1234859	Showing Agent	800-925-1525	Realty Office Name	800-925-1525

Total Transactions: [Back to Top](#)

For questions or support, please call (800)925-1525 or go to [www.imrms.com](http://www.imrms.com) and click on support